# Newspaper contact details, template and folders

## Email addresses

The Age: [letters@theage.com.au](mailto:letters@theage.com.au)

Sunday Age: sunday@theage.com.au

The Australian: [letters@theaustralian.com.au](mailto:letters@theaustralian.com.au)

The Australian Weekend Magazine: [magazinefeedback@theaustralian.com.au](mailto:magazinefeedback@theaustralian.com.au)

The Australian Financial Review: [edletters@afr.com.au](mailto:edletters@afr.com.au)

The Herald Sun: hsletters@heraldsun.com.au

The Sydney Morning Herald: [letters@smh.com.au](mailto:letters@smh.com.au)

The West Australian: [letters@wanews.com.au](mailto:letters@wanews.com.au)

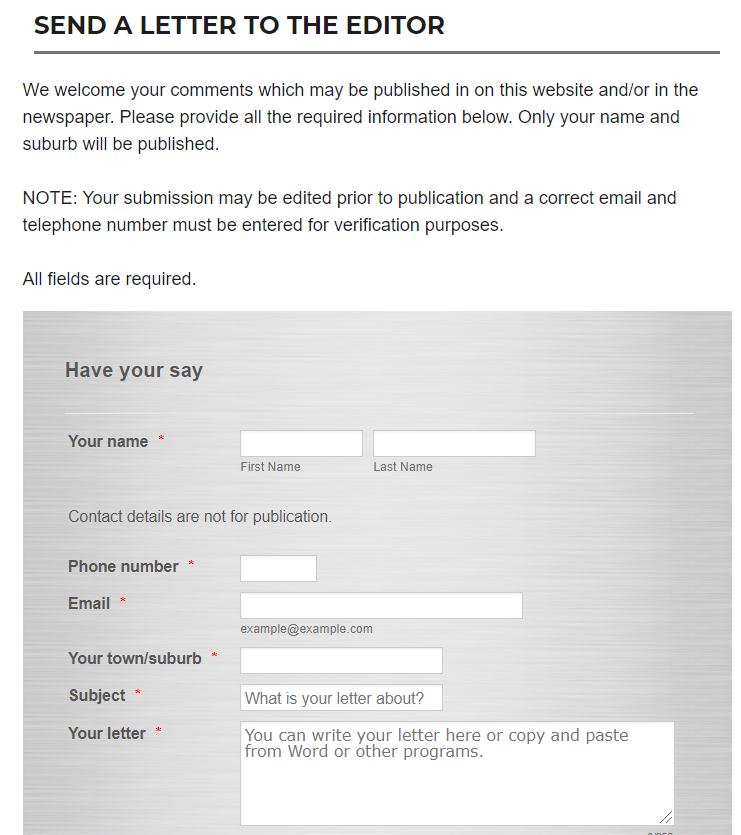
Canberra Times: letters.editor@canberratimes.com.au

The Saturday Paper: [letters@thesaturdaypaper.com.au](mailto:letters@thesaturdaypaper.com.au)

## Other newspapers (online forms)

For other papers, use your browser to search for “send letter to editor <newspaper name>”

For example, “send letter to editor Bendigo Advertiser” returns <https://www.bendigoadvertiser.com.au/comment/send-a-letter-to-the-editor/>



## Template

To save time and also ensure you don’t forget to include details, use this template.

The Editor

<newspaper name>

<date>

<catchy title of letter – optional>

<text of your letter here>

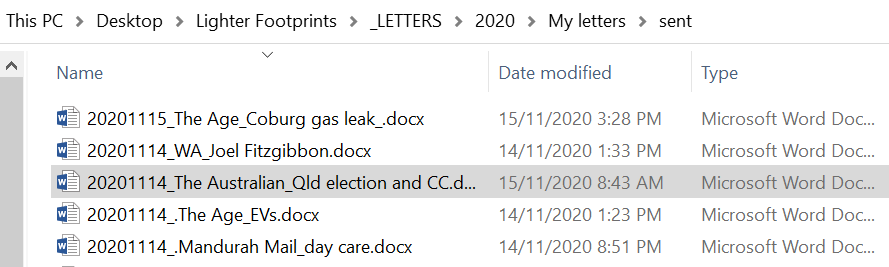
<your name, suburb, <state if writing interstate>>

<your FULL address>

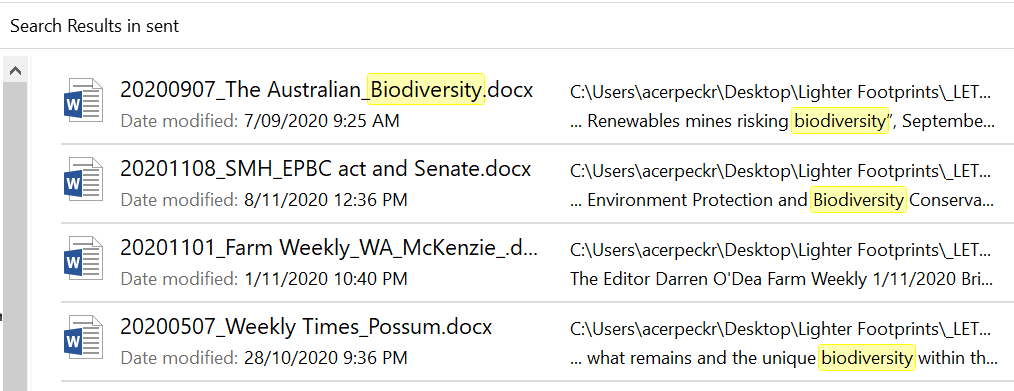
<your phone number>

## Letter writing folders

To save reinventing the wheel, use a chronological naming system and file your sent letters into a searchable folder. This allows letter wording to be re-used for new letters.



For example, a search for “biodiversity” yielded



File reports and resources for your writing into folders

